

# NORTHWEST FLORIDA FAIR

1958 LEWIS TURNER BLVD., FORT WALTON BEACH, FL 32547 (850) 862-0211

September 27-October 1, 2016

## INSIDE EXHIBITS

HOURS OF FAIR OPERATION  
TUESDAY THRU FRIDAY 5 PM – 10 PM  
SATURDAY 2 PM - 10 PM

We hereby agree and fully comply with the following rules and regulations of the Northwest Florida Fair Association:

1. Will hold harmless the Northwest Florida Fair, its Directors and Employees, from any act of God, from any accident or mishap related in the operation of our organization during the Fair.
2. Payment is due with the signing of the contract and will be returned if booth is not approved. The Fairgrounds has the right to determine if the items for a booth are appropriate. **NO EXCEPTIONS.**
3. **Each exhibitor shall receive 4 passes per day. THESE PASSES ARE FOR WORKERS ONLY AND ARE NOT ENTRANCE TO THE MIDWAY.** Replacements or additional passes will **not** be granted. Passes must be signed for at the Fair Office and will be received only after the balance is paid in full. Exhibitors should provide workers their passes prior to opening- **NO ONE WILL BE ADMITTED IN THE GATE WITHOUT A PASS - THERE WILL BE NO EXCEPTIONS.**
4. Exhibitors may start setting up exhibits on Friday September 23 9am-3pm, Monday September 26 8am-3pm. No exhibits shall be removed in whole or in part during the Fair period and all exhibits must be in place no later than 11:00am on Tuesday September 27, 2016. All space not occupied by 11:00 a.m .September 27, 2016 will revert back to the Fair and all payments forfeited. Exhibits must be removed in their entirety by 3:00 pm on Monday October 3, 2016, any property left after will become the property of the Fairgrounds. **Security will start Monday September 26, 2016.**
5. **Exhibitors MUST STAY(NOT IN THE AISLES) in booth, keeping aisles free for passage. No signs, banners, advertising matter, chairs, decorations or parts of exhibits will be permitted in the aisles. The premises shall be kept neat and clean and all rubbish deposited in containers furnished by the Association.** Please cover TV's, VCR's, etc. at close of evening to prevent dust getting inside equipment during the cleaning of the building each morning.
6. One 110 Volt (6 amps) electrical outlet will be furnished per booth. Any exception must meet with the consent of the management and must be paid for in advance. The Fairgrounds electrician will do all electrical work. **NO EXCEPTIONS. Exhibitors are asked to bring extension cords and/or surge protectors.**
7. There is no reserved parking for exhibitors. **All deliveries must be made and restocking must be done by 2 PM , T-F and by 10am Saturday ,all vendors must have vehicles parked in the back and at their booths 30 minutes prior to opening.**
8. Giveaways are permissible provided they coincide with applicable Federal, State and Local laws and are approved by the Fair Management. Gambling is strictly prohibited. **All giveaways must be reported to the Fair Office.**
9. The Management reserves the right to decline or prohibit any exhibits in whole or part of which in its opinion is not suitable.
10. **NO SMOKING IN THE BUILDING AT ANY TIME.**
11. **NO VEHICLES IN THE BUILDINGS AT ANY TIME.**
12. **NO FOOD AND/OR DRINK WILL BE IN BUILDINGS UNLESS APPROVED BY MANAGEMENT.**
13. Exhibitors are responsible for State Sales Tax. If you have a Sales Tax Number please provide below.
14. Each booth will have pipe and drape, one 8' table, covered and skirted, 2 chairs & power provided.. Additional tables can be rented at \$5.00 each and will not be covered and skirted unless purchased prior to Friday September 23,2016.

# VENDOR BOOTH SPACE APPLICATION

APPLICATION FOR SPACE ONLY...THIS APPLICATION IS NOT A CONTRACT, NOR DOES IT GUARANTEE SPACE FOR THE FAIR UNTIL APPROVED BY THE NWF FAIR ASSOCIATION, INC.

RETURN THIS PORTION WITH PAYMENT or GIFT CERTIFICATE

SPACE ASSIGNMENT \_\_\_\_\_ ELECTRICAL \_\_\_\_\_

Type of Booth requested: \_\_\_\_\_ Total Booths Requested \_\_\_\_\_

- Promotional Exhibit:** Space used for the purpose of advertising, promoting, or educating.
- Exhibit Concession:** Space used for the purpose of selling services.
- Exhibit Concession** Space used to sell merchandise, photos, T-shirts, novelties, etc.

**Description of Display:**  
\_\_\_\_\_  
\_\_\_\_\_

Note: A photo of your display or stand **must** accompany this application for approval.

I HAVE READ AND UNDERSTAND ALL POLICIES OF THE NORTHWEST FLORIDA FAIR.

EXHIBITOR NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ CHECK# \_\_\_\_\_ RCPT# \_\_\_\_\_

SIGNATURE \_\_\_\_\_

SALES TAX NUMBER \_\_\_\_\_

DEPOSIT \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

PASSES RCVD BY \_\_\_\_\_ DATE \_\_\_\_\_

E-Mail Address-----